



Parent/Supportive Adult Visitation Record and Observation Form

Purpose: Use this form is to document supervised visits.

Instructions: To complete this form, indicate the case specific information and respond to the questions provided. When indicating whether a behavior occurred during a visit, the observer must describe behavior observed.

Directions: After completing this form, ask the parent(s) or adult(s) to respond to the questions on the last page and sign the form. (If parents are visiting together and prefer to answer the questions at the end of the form separately, provide them a copy of page 3, and attach to the form.) Once the parent has signed the form, provide a copy of the form to the parent, and file the form in the case file. Questions about the form can be directed to supervisor of the case.

Visit Details
Case Name:
Date of Visit:
Visit Location and Setting (i.e. park, 2INGage visitation room, CPS visitation room, McDonalds):
2INGage Case Manager:
2INGage Permanency Supervisor:
Observer Name & Job Title:
Family Service Provider's Agency Name (if any):
Scheduled Appointment Time:
Actual Start Time:
End Time:

If the parent(s)/adult(s), child or the observer were late, did not show up for the visit, the visit was cancelled, or the visit ended early please explain why:



List Children and Adults Participating in the Visit

Children's Names	Children's Ages	Adult's Names	Relationship to Child (parent, grandparent, fictive kin, other)



Visitation/Observation Details

	Check Yes/No	Provide brief words explaining your choice:
Did the parent/adult present any negative behaviors at the beginning of the visit? (Examples include: Parent/Adult was intoxicated, shouting, screaming, or overly hostile with staff.)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Did the parent/adult and child respond to each other in an encouraging way at the beginning of the visit? (Examples include: Parent/Adult and child appeared interested and pleased to see each other; or the parent/adult and child engaged in appropriate physical contact, such as hugs or kisses, unless specifically ordered not to by the court or caseworker.)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Was the parent/adult able to manage and redirect the child's behavior? (Examples include: Parent/Adult did not use physical discipline, set consequences for inappropriate behaviors, or attempted to calm the child when he/she became upset.)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Did the parent/adult address the child's physical needs? (Examples include: Parent/Adult brought food to visit, if mealtime; brought age appropriate items such as clothes or toys; or changed diapers/responded to requests for going to the bathroom.)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Did the parent/adult address the child's emotional needs? (Examples include: Parent/Adult praised or comforted the child or appeared to listen when child was talking to him/her.)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Did the visit end in an encouraging way? (Examples include: Parent/Adult showed positive emotion toward visiting the child, expressed optimism and excitement about the next visit, or focused on child's needs/emotions.)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Prior to the visit, did the caseworker communicate his/her expectations to the visitation observer?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Were Visitation Expectations followed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	



Notes from the Parents

Did your case manager share the visitation expectations with you during the development of the visitation plan or prior to visiting?

Please describe how the visit went:

Do you have any questions or concerns about the recorded information? If so, please list below:

Do you have anything else you would like to add about the visit?

Signatures

Observer's Signature

Parent/Adult Signature

Parent/Adult Signature

Parent/Adult Signature

Your signature does not indicate that you agree with the observer's assessment, only that you have had an opportunity to review & ask questions about this form.